

Reporting & Insights Lead

Role profile

Department	Data Analytics & BI		
Job number		Reports to	Data & BI Manager
Date effective	Oct 2026	Salary band	9TP

Purpose

The Reporting & Insights Lead is responsible for designing, developing and maintaining enterprise-grade reporting and business intelligence solutions, ensuring all outputs are accurate, consistent and built on trusted data products.

The role plays a central part in delivering A2Dominion's single version of the truth, supporting regulatory reporting, corporate performance management and operational oversight.

Unlike traditional analyst roles, this position focuses on building scalable, governed and reusable BI solutions, ensuring that reporting is standardised, traceable and aligned to agreed definitions and data models.

The role sits at the intersection of data products, data engineering and business intelligence, ensuring reporting outputs are engineered once and reused consistently across the organisation.

Key responsibilities/ deliverables

1. Enterprise Reporting Delivery

- Design and develop high-quality BI solutions, including:
 - Board and Executive dashboards
 - Corporate performance reports
 - Regulatory reporting outputs
 - Operational reporting solutions
- Ensure all outputs are accurate, consistent and aligned to agreed definitions.

2. Development Using Certified Data Products

- Build all reporting solutions using certified data products and governed datasets.
- Ensure no duplication of logic or uncontrolled data extracts outside defined standards.
- Work with Data Products Lead and Data Engineering to align reporting with reusable data assets.

3. Data Modelling & Semantic Layer Development

- Develop and maintain semantic models and reporting layers that underpin BI solutions using analytical tools where appropriate.
- Ensure metrics, calculations and hierarchies are:
 - Consistent
 - Reusable
 - Clearly defined and documented
- Support the delivery of a single, trusted layer for reporting.

4. Regulatory & Assurance Reporting Support

- Support development of reporting outputs and using insights that meet required standards for:
 - Accuracy
 - Completeness
 - Auditability and traceability
- Support the production of regulatory returns and assurance outputs.
- Ensure all reporting can be clearly traced back to source data and definitions.

5. Quality, Testing & Control

- Apply robust testing and validation to all BI solutions.
- Identify and resolve issues in data, logic or presentation before release.
- Ensure all developments follow defined development, testing and release processes.

6. Stakeholder Engagement & Translation

- Work with business stakeholders to translate requirements into structured, scalable reporting solutions.
- Challenge requests for ad hoc reporting where standardised solutions are more appropriate.
- Support users in understanding and using standard BI outputs.

7. Continuous Improvement & Standardisation

- Identify opportunities to improve reporting efficiency, consistency and usability.
- Contribute to the development of BI standards, templates and best practices.
- Reduce duplication and improve reuse of reporting assets across the organisation.

Line management

Not Applicable

Key internal contacts

Data & BI Manager, Data Products Lead, Data Engineering teams, Data Management & Governance teams, Regulatory Reporting and Assurance roles, Business stakeholders and report consumers

Key external contacts

Not Applicable

Operating environment/ dimensions

- Delivers reporting used for Board, regulatory and operational decision-making
- Works across multiple business areas and reporting domains
- Direct impact on the accuracy, consistency and trustworthiness of enterprise reporting

Knowledge, skills and competencies

Essential

Desirable

Qualifications/training

Degree or equivalent experience in a relevant discipline

A

Relevant professional development in BI, data or analytics

A

Evidence of continuous professional development

A

Knowledge and skills

Strong experience in business intelligence development and reporting solution design

A/I

Good understanding of data modelling and semantic layer development

I/T

Experience building reporting solutions using structured, reusable data sources	A/I	
Strong understanding of data quality, validation and testing approaches	I/T	
Ability to translate business requirements into scalable and standardised BI solutions	I/T	
Understanding of regulated or assurance-driven reporting environments	I	
Experience working with data products or model-driven data architectures		I
Knowledge of metadata, lineage and governed reporting frameworks		I
Experience supporting regulatory reporting or audit processes		A/I
Familiarity with cloud BI platforms and modern reporting tools		A/I
Understanding of self-service BI and controlled data access models		I
A2Dominion Behavioural Expectations		

DRIVE: Caring by Nature, Working Better Together, and Thinking for Tomorrow

The A2Dominion Behavioural Framework should be applied in a way that reflects the level of responsibility within the organisation. Behaviours should be contextualised across three distinct levels:

Senior Manager – Leading the Organisation

Focuses on setting strategic direction, making informed decisions and ensuring the long-term sustainability of the organisation. Accountable for the effective delivery of strategy and organisational outcomes.

Manager – Leading Others

Focuses on translating organisational strategy into delivery through both personal contribution and the work of others. Creates an engaging environment and promotes a forward-looking, solution-focused mindset.

Staff Level – Leading Self

Focuses on taking ownership of individual responsibilities and contributing to organisational goals. Demonstrates a proactive, responsible and “can-do” approach in day-to-day work.

Indicate the top three behavioural competencies for interview below

Competency	Essential
Caring by Nature	Yes
Working Better Together	Yes
Thinking for Tomorrow	Yes

This role ensures A2Dominion delivers consistent, accurate and trusted reporting at scale, reducing duplication and risk while supporting regulatory compliance and effective decision-making.

This role profile outlines the main responsibilities and requirements of the post. All employees are expected to comply with reasonable management requests to carry out additional or alternative duties.

How we will assess your match to the job:

- A = Application
- T = Testing
- I = Interview
- TS = Telephone Screen